

**APPLICATION FORM FOR CANDIDATES APPLYING LOCALLY**  
**(WITHIN K.S.A)**

Affix your recent passport size photograph

**YARA INTERNATIONAL SCHOOL – RIYADH**  
P.O.Box – 325965, Riyadh – 11371, K.S.A.  
Tel: +966 11 2869960, 4111610, 4145978 Ext. 108 / 112  
Fax: +966 11 4110935  
Website: www.yaraschool.net  
E-mail : support@yaraschool.net

Sr. No:

**FOR OFFICE USE ONLY**

Certified enclosures are correct						:	
Name of official						:	
Signature of official						:	
Short listed	Rejected	Signature		Date:			

**Position Applied:**

*(State the title of the position applied clearly: for E.g.: Mathematics – Secondary, Social Studies – Upper Primary, Computer Science – Senior Secondary etc.)*

**(A) PERSONAL DATA**

<b>Name ( in capital letters)</b>			
<b>Spouse's / Father's Name</b>			
<b>Sex</b>			
<b>Place &amp; Date of Birth</b>			
<b>Nationality</b>			
<b>Marital Status</b>		<b>No. of Children</b>	
<b>Present Address:</b>		<b>Permanent Address:</b>	
<b>Tel. No. (Mobile)</b>		<b>Tel. No. ( Landline)</b>	
<b>E-mail Id</b>			
<b>Passport No.</b>		<b>Date &amp; Place of Issue</b>	
<b>Visa Status (Visit/Permanent)</b>		<b>Visa No. &amp; Date</b>	
<b>Iqama No.</b>			

**(B) EDUCATIONAL QUALIFICATIONS**

*(List all educational qualifications starting from the most recent. Add additional rows as required)*

<b>Degree / Course Title</b>	<b>University</b>	<b>Institution</b>	<b>Month &amp; Year Passed</b>	<b>Duration of Course</b>	<b>Grade %</b>	<b>Main Subjects</b>

**(C) TRAINING COURSES**

*(List all training courses related to teaching such as B.Ed, M.Ed etc. starting from the most recent)*

<b>Degree / Course Title</b>	<b>University</b>	<b>Institution</b>	<b>Month &amp; Year Passed</b>	<b>Duration of Course</b>	<b>Grade %</b>	<b>Main Subjects</b>

**(D) OTHER QUALIFICATIONS AND TRAINING COURSES**

*(List other courses and qualifications that are relevant to the job)*

<b>Degree / Course Title</b>	<b>University</b>	<b>Institution</b>	<b>Month &amp; Year Passed</b>	<b>Duration of Course</b>	<b>Grade %</b>	<b>Main Subjects</b>

**(E) OTHER ACHIEVEMENTS** *(awards, accomplishments etc.)*


**(F) EXPERIENCE** *(Starting from the most recent)*

<b>Job Title</b>	<b>Institution / Organization</b> <i>( Full Name and place)</i>	<b>Period From - -To Dates</b>	<b>Duration (Years &amp; Months)</b>	<b>Subject Taught / Responsibility Held</b>

**(G) Salary Details**

<b>Current Salary</b>	
<b>Expected Salary</b>	

**Enclosures (Copies Only)**

<b>S.No.</b>	<b>Check list</b>
1	Copy of Passport, Visa & IQAMA
2	Academic Certificates
3	Experience Certificates
4	Certificates of Extra Curricular Activities (if any)

(Originals to be produced at the time of interview)

**Signature of the Candidate:**

**Date:**

Note: Application processing charge of SR 25/- to be paid at the time of submission of completed form at school.